



ACF MIDDLE TENNESSEE CHAPTER

Minutes of the Board of Directors Meeting

The Board of Directors meeting for the American Culinary Federation

Middle Tennessee Chapter Monday, October 13, 2014 17:30 Smyrna Towne Center, Smyrna.

Attendees:

- Lisa Ramsey, CEC, CEPC; Kim Pace, CC; Vince Tyler CEC; Cle Jones, CC
- Tony Ramsey; Mike Osbourne, CEC; Cathy Hoorman; Keith Batts

Call to Order: 17:40

Agenda Items

Ongoing Business:

- Audit & Transfer of Account
 - Update – no documentation for actual ‘reconciliation’ to verify receipts against
 - Accounting software (i.e. Quickbooks) would be preferable online statements
 - Date & time to change signers
 - Must meet at same time to complete paperwork
 - Suntrust off Gallatin on Monday prior to meeting

- New procedure for monthly report/Quickbooks/laptop
 - New account for PayPal
 - Vince motion; Mike second
- ACF Certification – Need 8 Weeks
 - Robbie Piel – Certification Chair
 - December 7th at Ai
 - Sunday works best for Mike as he will likely be the lead
 - Lisa, Anthony, Robbie, and maybe Gary will also join
 - Spread the word...Lisa will message Robbie for the 7th
 - Available Proctors & Lead
- Music City Challenge
 - No sponsor as of yet this year; lost Minor's
 - Multiple sponsors are fine; \$5,000 cash minimum, plus donated product
 - Protein sponsor for F would be ideal
- Just Desserts Event
 - New direction & influence
 - Need a focal point to direct a portion of funds to
 - Need to set a date
 - Focus on 2015; Jan-Jun
 - Needs to be consistent year after year
 - Committee needed
 - Jill is still very interested
 - Seeking out additional members to help run the event
 - Sponsorship from non-food sources are needed
 - i.e. Suntrust
- Appointed Chairs
 - Change approach some – asking for interest from chapter members
 - Write 250 word essay on what they can do for the chapter in that position
 - Offer option to come in to board meeting for an informal interview
- Patches
 - Use old ones or change to new ones?
 - National receiving a lot of blowback for new logo
 - Company we've used in American Patch
 - Order 100 unless the prices are significantly different
 - Kim will check on current price for old patches
- September Meeting Recap
 - Feedback
 - Very informational
- Future Member Meeting Locations/Dates:
 - Oct – Riverwood Mansion – Chef Debbie Sutton – Speaker Chef Jay Kill

- Sutton will handle hors d'oeuvres
 - Jay (HS) will provide signature cocktail
 - Nov – Mobile Fixtures – Tiffany – Cutthroat Pizza Competition
 - Dec – Holiday Social – Visiting Music City Center this week
 - Marriott??
 - Riverwood is on the table again; at no cost
 - Jan – Art Institute – Chef Yves Vandeville from Savannah Tech Pastry Demo
 - Ai CAS is conducting fundraisers to cover airfare
 - February – Gala – location?
 - Sunday February 8th
 - Chef Tom Macrina is tentatively scheduled to make an appearance
 - Potential locations/involvement:
 - Marriott?, CMHoF,
 - JW, Max,
- October meeting
- ROUNDTABLE:
 - Cle – I'm good
 - Vince – good
 - Mike – will continue to be around; Gala nominations needs to be mentioned next week
 - Kim – Last board meeting
 - Keith – excited to be here
 - Cathy – I'm good; f/u to Mike → adding list for members to think about nominations between meetings
 - Tony – battery for laptop...to Kim
 - Lisa – financials from National to executive board; board of Governors lost voting rights; f/u to Mike → will add nomination spill & info to October agenda

Meeting adjourned at 19:17

Next Board Meeting 11/10/14